

# Heritage Isles Community Development District

## Board of Supervisors

Dan Barravecchio, Chairman  
Stephen Stark, Vice Chairman  
Elizabeth Rodriguez, Assistant Secretary  
Said Iravani, Assistant Secretary  
Ron Sorensen, Assistant Secretary

Mark Vega, District Manager  
David Jackson, District Counsel  
Tonja Stewart, District Engineer  
Rich Unger, Golf Dir. & Community Manager

Agenda  
Wednesday, November 15, 2023  
6:30P.M.

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1. **Roll Call**
2. **Audience Comments** (*Limited to 3 Minutes*)
3. **Consent Agenda**
  - A. Approval of the Minutes of the October 18, 2023 Meeting *Page 2*
  - B. Acceptance of the Financial Reports – September 30, 2023 *Page 5*
  - C. Quarterly Compliance Audit Report – 3<sup>rd</sup> Quarter - Campus Suite *Page 29*
4. **Staff Reports**
  - A. Golf Director/Community Operations Manager
  - B. Attorney
  - C. Engineer
  - D. Restaurant
  - E. District Manager
5. **Supervisor Requests**
6. **Adjournment**

Next regular meeting scheduled for December 15, 2023

**District Office:**  
2654 Cypress Ridge Boulevard, Suite 101  
Wesley Chapel, Florida  
813-991-1116

**Meeting Location:**  
Heritage Isles Clubhouse Library  
10630 Plantation Bay Drive  
Tampa, Florida

**MINUTES OF MEETING  
HERITAGE ISLES  
COMMUNITY DEVELOPMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Heritage Isles Community Development District was held on Wednesday, October 18, 2023 at 6:30 P.M. at the Heritage Isles Clubhouse Library, 10630 Plantation Bay Drive, Tampa, Florida.

Present and constituting a quorum were:

Dan Barravecchio	Chairman
Stephen Stark	Vice Chairman
Elizabeth Rodriguez	Assistant Secretary
Said Irvani	Assistant Secretary
Ron Sorensen	Assistant Secretary

Also, present:

Mark Vega	District Manager
Lisa Castoria	Inframark

*The following is a summary of the minutes and actions taken at the October 18, 2023 Heritage Isles Board of Supervisors meeting. The minutes were transcribed as per the notes from the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Vega called the meeting to order, all Supervisors were in attendance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

None.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

**A. Approval of the Minutes of the September 20, 2023 Meeting**

**B. Acceptance of the Financial Reports-August 31, 2023**

The minutes of the September 20, 2023 meeting will be amended to include the correct spelling of Mr. Sorensen’s name.

On MOTION by Mr. Barravecchio seconded by Mr. Sorensen with all in favor the consent agenda was approved as amended 5-0

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Golf Director/Community Operations Manager**

October 18, 2023

Heritage Isles CDD

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On MOTION by Mr. Barravecchio seconded by Mr. Sorensen with all in favor the LMP proposal for mulch in the amount of \$20,300 was approved. 5-0

Mr. Unger noted the main gate house construction repair is underway.

On MOTION by Dr. Stark seconded by Mr. Sorensen with all in favor the proposal from Fitrev in the amount of \$6,500 each, quantity three for treadmills was approved 5-0

On MOTION by Mr. Sorensen seconded by Mr. Barravecchio with all in favor the proposal from Westco in the amount of \$6,000 for a Spreader for our top dresser was approved 5-0

Mr. Unger is looking for a used cart.

On MOTION by Mr. Sorensen seconded by Mr. Barravecchio with all in favor the expenditure of not to exceed \$6,100 for a mechanical ball machine was approved 5-0

**B. Attorney**

None.

**C. Engineer**

None.

**D. Restaurant**

Mr. Vega asked the Board the status of the Bayscape amendment.

Mr. Barravecchio stated he presented the most recent amendment for five years and it is with the Bayscape owner for his final review.

Can TECO install an electrical conduit for the CDD while the boring machine is on site?

**E. District Manager**

Mr. Vega stated at the November meeting we may need a budget amendment, but he needs to review the September financials with accounting.

**FIFTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Barravecchio requested the pressure washing of the bus stops.

81 **SIXTH ORDER OF BUSINESS**

**Adjournment**

82           There being no further business to discuss, the meeting was adjourned.

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89   *The next workshop meeting is scheduled for November 1, 2023 at 6:30 P.M.*

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91   *The next regular meeting is scheduled for November 15, 2023 at 6:30 P.M.*

**Heritage Isles  
Community Development District**

*Financial Report*  
*September 30, 2023*

**Prepared by**



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**Heritage Isles  
Community Development District**

**Financial Statements**

**(Unaudited)**

**September 30, 2023**

**Balance Sheet**  
September 30, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUND</u>	<u>TOTAL</u>
<b><u>ASSETS</u></b>			
Cash - Checking Account	\$ 582,414	\$ 278,313	\$ 860,727
Cash On Hand/Petty Cash	-	72	72
Due From Other Funds	669,954	1,393,005	2,062,959
Investments:			
Money Market Account	663,713	-	663,713
Treasury Bills (3 months)	999,178	-	999,178
Deposits	18,925	-	18,925
<b>TOTAL ASSETS</b>	<b>\$ 2,934,184</b>	<b>\$ 1,671,390</b>	<b>\$ 4,605,574</b>
<b><u>LIABILITIES</u></b>			
Accounts Payable	\$ 58,487	\$ 10,023	\$ 68,510
<b>TOTAL LIABILITIES</b>	<b>58,487</b>	<b>10,023</b>	<b>68,510</b>
<b><u>FUND BALANCES</u></b>			
<b>Nonspendable:</b>			
Deposits	18,925	-	18,925
<b>Restricted for:</b>			
Special Revenue	-	1,355,543	1,355,543
<b>Assigned to:</b>			
Operating Reserves	223,994	186,524	410,518
Reserves - Other	810,500	119,300	929,800
<b>Unassigned:</b>	1,822,278	-	1,822,278
<b>TOTAL FUND BALANCES</b>	<b>\$ 2,875,697</b>	<b>\$ 1,661,367</b>	<b>\$ 4,537,064</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 2,934,184</b>	<b>\$ 1,671,390</b>	<b>\$ 4,605,574</b>



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	(FY 2022) Y-T-D ACTUAL	(FY 2023) Y-T-D ACTUAL	(FY 2023) Y-T-D BUDGET	(FY 2022) SEP-22 ACTUAL	(FY 2023) SEP-23 ACTUAL	(FY 2023) SEP-23 BUDGET
<b>REVENUES</b>						
Interest - Investments	\$ 6,938	\$ 64,224	\$ 2,000	\$ 3,570	\$ 4,820	\$ 167
Interest - Tax Collector	1,136	2,093	-	-	-	-
Special Assmnts- Tax Collector	1,139,560	1,139,560	1,139,559	-	-	-
Special Assmnts- Discounts	(42,774)	(42,532)	(45,583)	-	-	-
Other Miscellaneous Revenues	10,000	2,528	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,114,860</b>	<b>1,165,873</b>	<b>1,095,976</b>	<b>3,570</b>	<b>4,820</b>	<b>167</b>
<b>EXPENDITURES</b>						
<b>Administration</b>						
P/R-Board of Supervisors	24,400	11,664	24,000	1,800	-	2,000
Payroll-Processing Fee	509	318	764	64	-	64
Workers' Compensation	1,584	587	1,100	150	-	92
ProfServ-Engineering	3,498	9,837	10,000	-	-	833
ProfServ-Legal Services	23,687	24,559	75,826	8,774	400	6,319
ProfServ-Mgmt Consulting	59,510	61,295	61,295	4,959	5,108	5,108
ProfServ-Recording Secretary	-	-	1,125	-	-	94
ProfServ-Special Assessment	10,291	10,600	10,600	-	-	-
ProfServ-Web Site Maintenance	1,553	1,553	2,000	-	-	-
Accounting Services	-	3,513	-	-	3,513	-
Auditing Services	8,500	-	8,500	-	-	-
Postage and Freight	2,181	1,105	1,500	97	55	125
Insurance - General Liability	11,096	10,847	11,171	887	904	931
Printing and Binding	2	1	1,200	-	-	100
Legal Advertising	5,610	3,536	3,000	-	608	250
Miscellaneous Services	2,202	4,733	1,060	377	307	88
Misc-Assessment Collection Cost	13,332	21,953	11,395	(8,616)	-	-
Annual District Filing Fee	175	175	175	-	-	-
<b>Total Administration</b>	<b>168,130</b>	<b>166,276</b>	<b>224,711</b>	<b>8,492</b>	<b>10,895</b>	<b>16,004</b>
<b>Field</b>						
Contracts-Landscape	167,383	168,095	171,547	14,018	14,453	14,296
Contracts-Landscape Consultant	12,960	12,960	12,960	1,080	1,080	1,080
Contracts-Aquatic Control	10,715	14,898	10,471	907	4,916	873
Communication - Telephone	943	708	960	79	-	80
Utility - General	189,911	197,446	167,000	16,547	17,886	13,917
Lease - Carts	2,562	-	3,200	-	-	267
R&M-General	3,131	1,408	15,000	-	-	1,250
R&M-Irrigation	9,945	9,349	11,000	-	523	917
R&M-Landscape Renovations	47,952	30,109	50,000	1,729	8,097	4,167
R&M-Mulch	-	23,450	11,700	-	-	975
R&M-Ponds	620	-	28,000	620	-	2,333
R&M-Emergency & Disaster Relief	-	1,190	-	-	-	-
R&M-Sod	-	-	5,000	-	-	417

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	(FY 2022) Y-T-D ACTUAL	(FY 2023) Y-T-D ACTUAL	(FY 2023) Y-T-D BUDGET	(FY 2022) SEP-22 ACTUAL	(FY 2023) SEP-23 ACTUAL	(FY 2023) SEP-23 BUDGET
Holiday Decoration	13,600	25,925	15,000	-	-	-
Misc-Contingency	1,000	276	10,340	-	-	862
Reserve - Other	5,811	-	200,000	-	-	-
<b>Total Field</b>	<b>466,533</b>	<b>485,814</b>	<b>712,178</b>	<b>34,980</b>	<b>46,955</b>	<b>41,434</b>
<b>Gatehouse</b>						
Contracts-Guard Services	136,920	149,250	136,587	11,191	19,759	11,382
R&M-Gatehouse	-	99,189	20,000	-	99,189	1,667
Internet Services	2,064	2,048	2,500	172	182	208
<b>Total Gatehouse</b>	<b>138,984</b>	<b>250,487</b>	<b>159,087</b>	<b>11,363</b>	<b>119,130</b>	<b>13,257</b>
<b>TOTAL EXPENDITURES</b>	<b>773,647</b>	<b>912,891</b>	<b>1,095,976</b>	<b>54,835</b>	<b>176,980</b>	<b>70,695</b>
Excess (deficiency) of revenues Over (under) expenditures	341,213	252,982	-	(51,265)	(172,160)	(70,528)
Net change in fund balance	\$ 341,213	\$ 252,982	\$ -	\$ (51,265)	\$ (172,160)	\$ (70,528)
<b>FUND BALANCE, BEGINNING</b>	<b>2,281,501</b>	<b>2,622,715</b>	<b>2,622,715</b>			
<b>FUND BALANCE, ENDING</b>	<b>\$ 2,622,714</b>	<b>\$ 2,875,697</b>	<b>\$ 2,622,715</b>			

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	(FY 2022) Y-T-D ACTUAL	(FY 2023) Y-T-D ACTUAL	(FY 2023) Y-T-D BUDGET	(FY 2022) SEP-22 ACTUAL	(FY 2023) SEP-23 ACTUAL	(FY 2023) SEP-23 BUDGET
<b>REVENUES</b>						
Special Assmnts- Tax Collector	974,101	974,101	974,100	-	-	-
Special Assmnts- Discounts	(36,563)	(36,356)	(38,964)	-	-	-
Other Miscellaneous Revenues	259	150	-	150	-	-
Gate Bar Code/Remotes	2,438	1,920	2,000	270	-	167
Pavilion Rental	6,475	8,775	5,000	525	1,050	417
Amenities Revenue	24,145	17,841	15,000	4,039	2,687	1,250
<b>TOTAL REVENUES</b>	<b>970,855</b>	<b>966,431</b>	<b>957,136</b>	<b>4,984</b>	<b>3,737</b>	<b>1,834</b>
<b>EXPENDITURES</b>						
<b>Administration</b>						
ProfServ-Legal Services	-	-	4,000	-	-	333
Accounting Services	19,096	18,030	19,669	1,591	-	1,639
Communication - Telephone	15,374	16,673	15,886	1,300	2,025	1,324
Lease - Copier	2,562	2,500	2,250	58	35	188
Insurance - General Liability	24,740	28,384	28,495	2,062	2,400	2,375
Misc-Licenses & Permits	-	120	-	-	120	-
Misc-Assessment Collection Cost	11,422	18,766	19,482	(7,339)	-	-
Office Supplies	1,151	1,126	1,000	153	132	83
Computer Expense	12,991	13,010	15,788	542	575	1,316
<b>Total Administration</b>	<b>87,336</b>	<b>98,609</b>	<b>106,570</b>	<b>(1,633)</b>	<b>5,287</b>	<b>7,258</b>
<b>Operation &amp; Maintenance</b>						
Payroll-Maintenance	38,428	33,756	45,000	4,024	2,780	3,750
Payroll-Office	43,770	23,739	45,000	5,009	3,092	3,750
Payroll-Benefits	15,235	5,800	5,000	1,397	(310)	417
Payroll-Pool Monitors	208,714	231,227	185,000	25,846	21,128	15,417
Payroll-Processing Fee	12,860	12,776	11,580	1,193	1,381	965
Workers' Compensation	7,046	4,501	9,990	607	297	833
ProfServ-Field Management	75,279	72,659	58,000	7,218	4,857	4,833
Contracts-Pools	38,900	44,903	37,800	3,250	4,000	3,150
Contracts-Air Conditioning	-	-	5,000	-	-	417
Contracts-Security Alarms	825	-	940	-	-	78
Utility - General	78,865	86,476	65,000	6,594	6,528	5,417
Utility - Refuse Removal	5,610	7,141	4,297	456	555	358
R&M-General	54,377	85,117	65,000	6,121	1,733	5,417
R&M-Court Maintenance	2,084	388	27,000	877	-	2,250
R&M-Pest Control	2,156	2,317	2,055	186	-	171
R&M-Pools	61,999	39,598	25,000	6,804	4,841	2,083
R&M-Fitness Equipment	1,365	4,997	3,000	-	165	250
R&M-Lights	7,134	32,785	8,700	-	733	725
R&M-Emergency & Disaster Relief	-	225	-	-	-	-
Advertising	1,200	-	5,000	-	-	417

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	(FY 2022) Y-T-D ACTUAL	(FY 2023) Y-T-D ACTUAL	(FY 2023) Y-T-D BUDGET	(FY 2022) SEP-22 ACTUAL	(FY 2023) SEP-23 ACTUAL	(FY 2023) SEP-23 BUDGET
Miscellaneous Services	67	-	2,200	-	-	183
Misc-Access Cards	1,822	1,805	2,000	-	665	167
Holiday Decoration	1,347	2,258	900	-	-	75
Misc-Rec Center Equipment	2,529	3,451	4,000	160	560	333
Special Events	17,067	29,116	1,200	1,200	-	100
Misc-Licenses & Permits	2,014	2,082	1,863	153	-	155
Safety Equipment	-	-	1,000	-	-	83
Cleaning Supplies	22,090	27,119	17,000	805	1,455	1,417
Op Supplies - Uniforms	-	2,514	1,000	-	2,297	83
<b>Total Operation &amp; Maintenance</b>	<b>702,783</b>	<b>756,750</b>	<b>639,525</b>	<b>71,900</b>	<b>56,757</b>	<b>53,294</b>
<b>TOTAL EXPENDITURES</b>	<b>790,119</b>	<b>856,436</b>	<b>746,095</b>	<b>70,267</b>	<b>62,044</b>	<b>60,552</b>
Excess (deficiency) of revenues Over (under) expenditures	180,736	109,995	211,041	(65,283)	(58,307)	(58,718)
<b>OTHER FINANCING SOURCES (USES)</b>						
Capt'l Contributions-Other	27,290	15,200	-	2,000	1,000	-
Operating Transfers-Out	-	-	(129,202)	-	-	(129,202)
Contribution to (Use of) Fund Balance	-	-	81,839	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>27,290</b>	<b>15,200</b>	<b>(47,363)</b>	<b>2,000</b>	<b>1,000</b>	<b>(129,202)</b>
Net change in fund balance	\$ 208,026	\$ 125,195	\$ 81,839	\$ (63,283)	\$ (57,307)	\$ (187,920)
<b>FUND BALANCE, BEGINNING</b>	<b>1,328,147</b>	<b>1,536,172</b>	<b>1,536,172</b>			
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,536,173</b>	<b>\$ 1,661,367</b>	<b>\$ 1,618,011</b>			

**Balance Sheet**  
September 30, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>TOTAL</u>
<b><u>ASSETS</u></b>	
Cash - Checking Account	\$ 590,384
Cash On Hand/Petty Cash	580
Equity in Pooled Cash	3
Accounts Receivable	13,201
Inventory:	
Food	257
Golf Shop	60,255
Tobacco	176
Investments:	
Reserve Fund	1,082
Prepaid Items	3,596
Deposits	13,820
Fixed Assets	
Land	2,268,000
Buildings	820,110
Accum Depr - Buildings	(609,004)
Infrastructure	3,573,785
Accum Depr - Infrastructure	(3,573,785)
Equipment and Furniture	677,155
Accum Depr - Equip/Furniture	(473,685)
<b>TOTAL ASSETS</b>	<b>\$ 3,365,930</b>
<b><u>LIABILITIES</u></b>	
Accounts Payable	\$ 149,307
Accrued Expenses	(81,829)
Accrued Interest Payable	328,642
Accrued Taxes Payable	24,326
Sales Tax Payable	422
Deposits	15,950
Capital Leases-Current Portion	511
Other Current Liabilities	254
Gift Certificates	17,405
Mature Bonds Payable	480,000
Revenue Bonds Payable-Current	75,000
Mature Interest Payable	498,404
Due To Other Funds	2,062,959
Bond Prem/Discount	(51,832)
Acc Amort - Bond Prem/Disc	49,902
Revenue Bonds Payable-LT	80,000
<b>TOTAL LIABILITIES</b>	<b>3,649,421</b>

**Balance Sheet**  
September 30, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>TOTAL</u>
<b><u>NET ASSETS</u></b>	
Invested in capital assets, net of related debt	1,532,933
Reserves - Golf	69,246
Reserves - Other	372,153
Unrestricted/Unreserved	(2,261,419)
<b>TOTAL NET ASSETS</b>	<b>\$ (283,491)</b>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b>\$ 3,365,930</b>

**Statement of Revenues, Expenses and Changes in Net Assets**  
For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	(FY 2022) Y-T-D ACTUAL	(FY 2023) Y-T-D ACTUAL	(FY 2023) Y-T-D BUDGET	(FY 2022) SEP-22 ACTUAL	(FY 2023) SEP-23 ACTUAL	(FY 2023) SEP-23 BUDGET
<b>OPERATING REVENUES</b>						
Interest - Investments	\$ 41	\$ 54	\$ 36	\$ 4	\$ 4	\$ 3
Green Fees	822,699	993,656	500,000	42,040	67,632	41,667
Cart Fees	554,737	556,919	600,000	25,265	36,955	50,000
Club Rentals	11,885	14,310	12,000	360	650	1,000
Range Balls	116,728	189,717	120,000	12,208	16,499	10,000
Golf Merchandise	127,497	145,407	80,000	7,446	10,131	6,667
Food	19,630	13,011	16,000	751	1,040	1,333
Tobacco	2,896	3,180	2,000	146	224	167
Special Events	233	-	5,000	-	-	417
Other Miscellaneous Revenues	26,266	39,237	6,000	(359)	16,966	500
Recreation Membership	172,973	169,962	75,000	17,011	12,416	6,250
<b>TOTAL OPERATING REVENUES</b>	<b>1,855,585</b>	<b>2,125,453</b>	<b>1,416,036</b>	<b>104,872</b>	<b>162,517</b>	<b>118,004</b>
<b>COST OF GOODS SOLD</b>						
COS - Food Sales	17,054	17,913	10,000	139	2,315	833
COS - Merchandise	85,208	104,567	52,000	(4,288)	8,497	4,333
COS - Tobacco	2,198	2,385	1,400	116	296	117
<b>Total Cost of Goods Sold</b>	<b>104,460</b>	<b>124,865</b>	<b>63,400</b>	<b>(4,033)</b>	<b>11,108</b>	<b>5,283</b>
<b>GROSS PROFIT</b>	<b>1,751,125</b>	<b>2,000,588</b>	<b>1,352,636</b>	<b>108,905</b>	<b>151,409</b>	<b>112,721</b>
<b>OPERATING EXPENSES</b>						
<b>Financial and Administrative</b>						
ProfServ-Dissemination Agent	-	-	500	-	-	500
ProfServ-Trustee Fees	-	-	2,600	-	-	2,600
Accounting Services	21,836	20,617	22,491	1,820	-	1,874
Insurance - General Liability	9,039	14,741	9,117	674	1,266	760
ProfServ-Legal Services	-	-	2,000	-	-	167
Misc-Bank Charges	1,325	2,189	1,200	87	93	100
Misc-Credit Card Fees	41,216	52,001	30,000	3,679	3,512	2,500
<b>Total Financial and Administrative</b>	<b>73,416</b>	<b>89,548</b>	<b>67,908</b>	<b>6,260</b>	<b>4,871</b>	<b>8,501</b>
<b>Operating Expenses</b>						
Payroll-Maintenance	-	(15)	-	-	-	-
Payroll-Benefits	3,304	(423)	9,000	568	(1,784)	750
Payroll-General Staff	293,182	389,965	190,000	36,538	29,971	15,833
Payroll-Processing Fee	12,860	12,778	11,676	1,193	1,381	973
Payroll Taxes	34,718	35,242	20,235	3,958	2,496	1,686
Communication - Telephone	3,082	3,065	3,865	244	171	322
Electricity - General	20,947	18,653	16,800	1,915	2,272	1,400
Utility - Refuse Removal	-	105	-	-	105	-
Lease - Carts	81,292	98,886	104,590	6,506	6,549	8,716
Lease - Ice Machines	1,500	2,463	1,500	125	397	125
R&M-General	1,422	940	1,500	-	55	125
R&M-Equipment	-	1,379	-	-	1,379	-

**Statement of Revenues, Expenses and Changes in Net Assets**  
For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	(FY 2022) Y-T-D ACTUAL	(FY 2023) Y-T-D ACTUAL	(FY 2023) Y-T-D BUDGET	(FY 2022) SEP-22 ACTUAL	(FY 2023) SEP-23 ACTUAL	(FY 2023) SEP-23 BUDGET
R&M-Golf Cart	1,335	3,736	1,000	532	273	83
Marketing	12,128	10,525	15,000	770	-	1,250
Office Supplies	742	728	2,000	-	-	167
Cleaning Supplies	1,124	851	1,250	198	65	104
Computer Expense	-	-	2,000	-	-	167
Op Supplies - Uniforms	1,471	2,852	500	435	2,546	42
Op Supplies - Hand tools	-	16	-	-	-	-
Supplies - Golf Operations	13,402	16,853	10,000	6,710	-	833
Supplies - Range	14,668	25,604	9,000	140	-	750
Subscriptions and Memberships	1,849	1,604	2,720	-	-	227
<b>Total Operating Expenses</b>	<b>499,026</b>	<b>625,807</b>	<b>402,636</b>	<b>59,832</b>	<b>45,876</b>	<b>33,553</b>
<b>Maintenance</b>						
Payroll-Benefits	4,295	(814)	3,700	341	(810)	308
Payroll-General Staff	301,506	442,293	280,000	34,073	33,108	23,333
Payroll-Pool Monitors	-	(104)	-	-	(30)	-
Payroll-Processing Fee	12,859	12,776	11,556	1,193	1,381	963
Payroll Taxes	34,644	33,312	29,820	3,860	2,930	2,485
Contracts-Aquatic Control	9,891	13,752	9,665	838	4,538	805
Contracts-Security Alarms	367	388	361	-	-	30
Fuel, Gasoline and Oil	35,770	35,060	25,000	-	1,834	2,083
Utility - General	614	875	2,640	75	-	220
Electricity - General	27,443	26,725	25,000	2,307	2,560	2,083
Utility - Refuse Removal	7,188	7,776	6,663	500	464	555
Lease - Golf Course Equipment	94,714	61,272	95,940	7,662	3,732	7,995
Lease - Ice Machines	3,264	2,448	3,264	272	-	272
R&M-General	2,086	8,506	4,000	175	-	333
R&M-Buildings	2,099	8,350	4,000	-	-	333
R&M-Equipment	19,592	216,194	20,000	5,883	26,727	1,667
R&M-Fertilizer	83,686	97,251	65,000	14,767	27,672	5,417
R&M-Irrigation	8,594	52,025	20,000	(5,424)	1,841	1,667
R&M-Mitigation	-	353	-	-	353	-
R&M-Signage	19	190	1,000	-	-	83
R&M-Trees and Trimming	11,300	14,821	1,500	2,500	85	125
R&M-Golf Course	18,427	27,232	6,500	2,178	1,700	542
R&M-Bunkers	-	113	1,500	-	-	125
R&M - Bridges & Cart Paths	9,199	-	1,500	(29,484)	-	125
R&M-Sod	-	-	5,000	-	-	417
Misc-Licenses & Permits	1,004	985	2,500	-	-	-
Office Supplies	295	-	500	-	-	42
Cleaning Supplies	4,466	1,058	1,000	1,521	142	83
Op Supplies - Uniforms	-	2,072	-	-	2,072	-
Op Supplies - Chemicals	180,708	178,615	130,000	17,567	17,381	10,833
Op Supplies - Hand tools	713	1,280	3,000	-	-	250
Supplies - Grounds	-	1,695	-	-	346	-



**Statement of Revenues, Expenses and Changes in Net Assets**  
For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	(FY 2022) Y-T-D ACTUAL	(FY 2023) Y-T-D ACTUAL	(FY 2023) Y-T-D BUDGET	(FY 2022) SEP-22 ACTUAL	(FY 2023) SEP-23 ACTUAL	(FY 2023) SEP-23 BUDGET
Supplies - Misc.	5,773	4,921	4,999	-	2,633	416
Supplies - Sand	13,529	15,272	6,000	-	-	500
Supplies - Seeds	6,320	-	5,000	-	-	417
Supplies - Power Tools	-	1,213	3,200	-	-	267
<b>Total Maintenance</b>	<b>946,037</b>	<b>1,267,905</b>	<b>779,808</b>	<b>106,476</b>	<b>130,659</b>	<b>64,774</b>
<b>Debt Service</b>						
Principal Debt Retirement	-	-	37,500	-	-	-
Interest Expense	5,503	1,420	4,171	2,752	-	-
<b>Total Debt Service</b>	<b>5,503</b>	<b>1,420</b>	<b>41,671</b>	<b>2,752</b>	<b>-</b>	<b>-</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,523,982</b>	<b>1,989,602</b>	<b>1,292,023</b>	<b>175,320</b>	<b>181,376</b>	<b>106,828</b>
Operating income (loss)	227,143	10,986	60,613	(66,415)	(29,967)	5,893
<b>OTHER FINANCING SOURCES (USES)</b>						
Interfund Transfer - In	-	-	129,202	-	-	129,202
Comp/Loss-Gen'l Capt'l Assets	(8,469)	-	-	(8,469)	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>(8,469)</b>	<b>-</b>	<b>129,202</b>	<b>(8,469)</b>	<b>-</b>	<b>129,202</b>
Change in net assets	\$ 218,674	\$ 10,986	\$ 189,815	\$ (74,884)	\$ (29,967)	\$ 135,095
<b>TOTAL NET ASSETS, BEGINNING</b>	<b>305,023</b>	<b>523,696</b>	<b>523,696</b>			
<b>TOTAL NET ASSETS, ENDING</b>	<b>\$ 523,697</b>	<b>\$ 534,682</b>	<b>\$ 713,511</b>			

**Statement of Revenues, Expenses and Changes in Net Assets**  
For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	(FY 2022) Y-T-D ACTUAL	(FY 2023) Y-T-D ACTUAL	(FY 2023) Y-T-D BUDGET	(FY 2022) SEP-22 ACTUAL	(FY 2023) SEP-23 ACTUAL	(FY 2023) SEP-23 BUDGET
<b><u>OPERATING REVENUES</u></b>						
Rents or Royalties	88,269	100,313	72,109	14,074	6,030	6,009
<b>TOTAL OPERATING REVENUES</b>	<b>88,269</b>	<b>100,313</b>	<b>72,109</b>	<b>14,074</b>	<b>6,030</b>	<b>6,009</b>
<b><u>OPERATING EXPENSES</u></b>						
<b><u>Legal Counsel</u></b>						
ProfServ-Dissemination Agent	-	-	500	-	-	500
ProfServ-Legal Services	-	360	6,500	-	360	542
<b>Total Legal Counsel</b>	<b>-</b>	<b>360</b>	<b>7,000</b>	<b>-</b>	<b>360</b>	<b>1,042</b>
<b><u>Operation &amp; Maintenance</u></b>						
Communication - Telephone	1,186	968	2,438	86	-	203
Utility - General	616	875	3,360	75	-	280
Electricity - General	20,847	20,133	17,250	1,915	2,272	1,438
Utility - Refuse Removal	3,290	4,187	2,520	267	325	210
Rentals & Leases	1,040	1,040	1,040	160	80	87
Insurance - General Liability	4,795	5,188	5,315	400	432	443
R&M-General	6,858	18,609	4,999	1,012	600	416
Misc-Licenses & Permits	765	696	750	-	-	-
<b>Total Operation &amp; Maintenance</b>	<b>39,397</b>	<b>51,696</b>	<b>37,672</b>	<b>3,915</b>	<b>3,709</b>	<b>3,077</b>
<b><u>Debt Service</u></b>						
Principal Debt Retirement	-	-	37,500	-	-	-
Interest Expense	5,503	1,420	4,171	2,752	-	-
<b>Total Debt Service</b>	<b>5,503</b>	<b>1,420</b>	<b>41,671</b>	<b>2,752</b>	<b>-</b>	<b>-</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>44,900</b>	<b>53,476</b>	<b>86,343</b>	<b>6,667</b>	<b>4,069</b>	<b>4,119</b>
Operating income (loss)	43,369	46,837	(14,234)	7,407	1,961	1,890
Change in net assets	\$ 43,369	\$ 46,837	\$ (14,234)	\$ 7,407	\$ 1,961	\$ 1,890
<b>TOTAL NET ASSETS, BEGINNING</b>	<b>(914,684)</b>	<b>(871,312)</b>	<b>(871,314)</b>			
<b>TOTAL NET ASSETS, ENDING</b>	<b>\$ (871,315)</b>	<b>\$ (824,475)</b>	<b>\$ (885,548)</b>			

**Heritage Isles  
Community Development District**

**Supporting Schedules**

**September 30, 2023**

# HERITAGE ISLES

Community Development District

**Non-Ad Valorem Special Assessments**  
 (Hillsborough County Tax Collector - Monthly Collection Distributions)  
 For the Fiscal Year Ending September 30, 2022

DATE RECEIVED	NET AMOUNT RECEIVED	DISCOUNT/ (PENALTIES) AMOUNT	TAX COLLECTOR	GROSS AMOUNT RECEIVED	ALLOCATION	
					GENERAL FUND ASSESSMENTS	SPECIAL REVENUE FUND ASSESSMENTS
Assessments Budgeted				\$ 2,113,659	\$ 1,139,559	\$ 974,100
Allocation %				100%	54%	46%
11/04/21	\$ 29,807	\$ 1,584	\$ 608	\$ 31,999	\$ 17,252	\$ 14,747
11/07/21	\$ 125,601	\$ 5,340	\$ 2,563	\$ 133,505	\$ 71,978	\$ 61,527
11/24/21	\$ 246,928	\$ 10,499	\$ 5,039	\$ 262,467	\$ 141,506	\$ 120,960
12/01/21	\$ 1,107,709	\$ 47,097	\$ 22,606	\$ 1,177,412	\$ 634,790	\$ 542,622
12/07/21	\$ 235,508	\$ 10,013	\$ 4,806	\$ 250,328	\$ 134,962	\$ 115,366
12/13/21	\$ 56,305	\$ 2,232	\$ 1,149	\$ 59,686	\$ 32,179	\$ 27,507
01/05/22	\$ 52,204	\$ 1,631	\$ 1,065	\$ 54,901	\$ 29,599	\$ 25,302
02/04/22	\$ 29,296	\$ 631	\$ 598	\$ 30,525	\$ 16,457	\$ 14,068
03/04/22	\$ 22,749	\$ 290	\$ 464	\$ 23,503	\$ 12,672	\$ 10,832
04/05/22	\$ 50,315	\$ 20	\$ 1,027	\$ 51,362	\$ 27,691	\$ 23,671
05/04/22	\$ 14,537	\$ -	\$ 305	\$ 14,842	\$ 8,002	\$ 6,840
06/09/22	\$ 2,323	\$ -	\$ 49	\$ 2,372	\$ 1,279	\$ 1,093
06/16/22	\$ 20,332	\$ -	\$ 428	\$ 20,760	\$ 11,193	\$ 9,567
<b>TOTAL</b>	<b>\$ 1,993,615</b>	<b>\$ 79,337</b>	<b>\$ 40,709</b>	<b>\$ 2,113,661</b>	<b>\$ 1,139,560</b>	<b>\$ 974,101</b>
% COLLECTED				100%	100%	100%
<b>TOTAL OUTSTANDING</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**HERITAGE ISLES**

Community Development District

**Payment Register by Fund  
For the Period from 09/01/23 to 09/30/23  
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
<b>GENERAL FUND - 001</b>								
<b>CHECK # 016240</b>								
001	09/06/23	CITY OF TAMPA	1755955	SECURITY 7/6-8/6/23	Contracts-Guard Services	534020-53904	\$9,944.00	
							<b>Check Total</b>	\$9,944.00
<b>CHECK # 016251</b>								
001	09/12/23	FEDEX	8-238-07214	FEDEX CHARGES 8/18/23	Postage and Freight	541006-51301	\$12.38	
							<b>Check Total</b>	\$12.38
<b>CHECK # 016254</b>								
001	09/12/23	INFRAMARK, LLC	101187	SEPTEMBER 2023 MGMT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,107.92	
001	09/12/23	INFRAMARK, LLC	101187	SEPTEMBER 2023 MGMT FEES	Accounting Services	532001-51301	\$1,639.08	
001	09/12/23	INFRAMARK, LLC	101187	SEPTEMBER 2023 MGMT FEES	Accounting Services	532001-51301	\$1,874.25	
001	09/12/23	INFRAMARK, LLC	101187	SEPTEMBER 2023 MGMT FEES	Miscellaneous Services	549001-51301	\$255.00	
							<b>Check Total</b>	\$8,876.25
<b>CHECK # 016256</b>								
001	09/20/23	COMPLETE I.T.	11579	SEP EAGLE EYE IP CLOUD RECORDING	Contracts-Guard Services	534020-53904	\$479.20	
							<b>Check Total</b>	\$479.20
<b>CHECK # 016259</b>								
001	09/25/23	BURR & FORMAN LLP	1411474	SERVICES THROUGH JULY 31 2023	ProfServ-Legal Services	531023-51401	\$1,240.00	
							<b>Check Total</b>	\$1,240.00
<b>CHECK # 016266</b>								
001	09/25/23	OLM INC	41786	LANDSCAPE INSPECTION 8/23/23	Contracts-Landscape Consultant	534062-53901	\$1,080.00	
							<b>Check Total</b>	\$1,080.00
<b>CHECK # 016278</b>								
001	09/27/23	FEDEX	8-251-68086	FEDEX CHARGES 9/5/23	Postage and Freight	541006-51301	\$12.49	
							<b>Check Total</b>	\$12.49
<b>CHECK # 016282</b>								
001	09/27/23	SOLITUDE LAKE MANAGEMENT	PSI005587	SEPT 2023 LAKE & POND MAINT	Contracts-Aquatic Control	534067-53901	\$907.46	
							<b>Check Total</b>	\$907.46
<b>CHECK # 016286</b>								
001	09/27/23	RYCO ENTERPRISES INC.	260923	supplies	R&M-Gatehouse	546035-53904	\$8,240.00	
							<b>Check Total</b>	\$8,240.00
<b>CHECK # 016288</b>								
001	09/27/23	ENVERA	091923	DEPOSIT FOR GATE REPAIR MONITIRING & MAINTENANCE	GATE REPAIR	546035-53904	\$90,948.58	
							<b>Check Total</b>	\$90,948.58
<b>CHECK # DD1921</b>								
001	09/28/23	FRONTIER - ACH	03195-090323	SERVICES 9/3-10/2/23	Misc.-Internet Services	549031-53904	\$85.98	
							<b>Check Total</b>	\$85.98
<b>CHECK # DD1922</b>								
001	09/25/23	FRONTIER - ACH	09252023-818-5	SERVICE DATE 9/1-30/23	Misc.-Internet Services	549031-53904	\$95.98	
							<b>Check Total</b>	\$95.98

**HERITAGE ISLES**

Community Development District

**Payment Register by Fund  
For the Period from 09/01/23 to 09/30/23  
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
<b>CHECK # DD1923</b>								
001	09/19/23	TECO - ACH	090523-3730 ACH	SERVICE DATE 7/15-8/14/23	Utility - General	543001-53901	\$17,885.55	
							<b>Check Total</b>	<u>\$17,885.55</u>
							<b>Fund Total</b>	<u>\$139,807.87</u>

**SPECIAL REVENUE FUND - 101**

<b>CHECK # 016250</b>								
101	09/12/23	ADVANCED ENERGY SOLUTIONS	11336	REPAIR OF BUILDING LIGHTS	R&M-Lights	546133-53910	\$399.17	
							<b>Check Total</b>	<u>\$399.17</u>
<b>CHECK # 016252</b>								
101	09/12/23	GREATAMERICA FINANCIAL SERVICES CORP	34561774	MONTHLY LEASE COPIER C3830i	Lease - Copier	544008-51301	\$189.09	
							<b>Check Total</b>	<u>\$189.09</u>
<b>CHECK # 016255</b>								
101	09/20/23	ADVANCED ENERGY SOLUTIONS	11343	ADDED AND REPLACEMENTS OF LIGHTS	R&M-Lights	546133-53910	\$5,256.96	
101	09/20/23	ADVANCED ENERGY SOLUTIONS	11357	REPAIR OF STREET LIGHTS	R&M-Lights	546133-53910	\$597.50	
							<b>Check Total</b>	<u>\$5,854.46</u>
<b>CHECK # 016256</b>								
101	09/20/23	COMPLETE I.T.	11575	SEP 2023 GOOGLE BUS EMAILS/CLOUD BACKUP/MICROSOFT	Computer Expense	551004-51301	\$425.80	
							<b>Check Total</b>	<u>\$425.80</u>
<b>CHECK # 016258</b>								
101	09/25/23	BUCCANEER LINEN SERVICE	397942	TOWELS & MATS	Cleaning Supplies	551003-53910	\$113.16	
101	09/25/23	BUCCANEER LINEN SERVICE	398620	TOWELS & MATS	Cleaning Supplies	551003-53910	\$113.16	
101	09/25/23	BUCCANEER LINEN SERVICE	399298	TOWELS & MATS	Cleaning Supplies	551003-53910	\$113.16	
							<b>Check Total</b>	<u>\$339.48</u>
<b>CHECK # 016260</b>								
101	09/25/23	CARD QUEST INC	124637	ACCESS CARDS	Misc-Access Cards	549002-53910	\$665.00	
							<b>Check Total</b>	<u>\$665.00</u>
<b>CHECK # 016261</b>								
101	09/25/23	CATANIA CONSULTING SRVCS, LLC	308	DISINFECTANT SPRAY AUGUST 14 & 28 2023	Misc-Rec Center Equipment	549049-53910	\$160.00	
							<b>Check Total</b>	<u>\$160.00</u>
<b>CHECK # 016262</b>								
101	09/25/23	COMPLETE I.T.	11597	SEP 23 BRIVO READER, DATA PLAN & MOBILE PASSES	Computer Expense	551004-51301	\$149.00	
101	09/25/23	COMPLETE I.T.	11591	SEP MOOD MIX MUSIC	Misc-Licenses & Permits	549066-51301	\$59.95	
101	09/25/23	COMPLETE I.T.	11596	SEP 2023 DIGITAL SIGNAGE LICENSE	Misc-Licenses & Permits	549066-51301	\$59.85	
							<b>Check Total</b>	<u>\$268.80</u>
<b>CHECK # 016264</b>								
101	09/25/23	LOWERY CORPORATION	2292310	COPIES	Lease - Copier	544008-51301	\$35.02	
							<b>Check Total</b>	<u>\$35.02</u>
<b>CHECK # 016268</b>								

**HERITAGE ISLES**

Community Development District

**Payment Register by Fund  
For the Period from 09/01/23 to 09/30/23  
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
101	09/25/23	PIPER FIRE PROTECTION	139774	RECHARGING	R&M-General	546001-53910	\$346.75	
101	09/25/23	PIPER FIRE PROTECTION	139775	FITNESS ANNUAL ALARM INSPEC	R&M-General	546001-53910	\$514.10	
							<b>Check Total</b>	<b>\$860.85</b>
<b>CHECK # 016269</b>								
101	09/25/23	QUILL	34083771	OFFICE SUPPLIES	Office Supplies	551002-51301	\$50.97	
101	09/25/23	QUILL	34239023	SUPPLIES	Office Supplies	551002-51301	\$97.57	
							<b>Check Total</b>	<b>\$148.54</b>
<b>CHECK # 016273</b>								
101	09/27/23	A-QUALITY POOL	967720-R	SEPTEMBER 2023 POOL SERVICES	R&M-Pools	546074-53910	\$741.36	
101	09/27/23	A-QUALITY POOL	967720-R	SEPTEMBER 2023 POOL SERVICES	R&M-Pools	546074-53910	\$105.00	
101	09/27/23	A-QUALITY POOL	967720-R	SEPTEMBER 2023 POOL SERVICES	Contracts-Pools	534078-53910	\$4,000.00	
101	09/27/23	A-QUALITY POOL	967923	INSTALLED 24 HOUR DIGITAL 1 CIRCUIT TIMER	R&M-Pools	546074-53910	\$373.70	
							<b>Check Total</b>	<b>\$5,220.06</b>
<b>CHECK # 016276</b>								
101	09/27/23	COBRA GOLF INC	G3410650	GOLF MERCHANDISE	Op Supplies - Uniforms	552028-53910	\$2,071.67	
							<b>Check Total</b>	<b>\$2,071.67</b>
<b>CHECK # DD1907</b>								
101	09/19/23	CHARTER COMMUNICATIONS - ACH	0013353090223	SERVICE DATE 9/2-10/1/23	Communication - Telephone	541003-51301	\$1,214.05	
							<b>Check Total</b>	<b>\$1,214.05</b>
<b>CHECK # DD1912</b>								
101	09/23/23	WASTE MANAGEMENT - ACH	9958419-2206-6	SERVICE PERIOD SEP 2023	Utility - Refuse Removal	543020-53910	\$532.25	
							<b>Check Total</b>	<b>\$532.25</b>
<b>CHECK # DD1915</b>								
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-General	546001-53910	\$12.89	
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-General	546001-53910	\$1,077.90	
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-General	546001-53910	\$1,350.00	
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	Misc-Special Events	549052-53910	\$138.00	
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-General	546001-53910	\$34.95	
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-General	546001-53910	\$5.86	
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-General	546001-53910	\$85.89	
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-General	546001-53910	\$127.48	
101	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-Pools	546074-53910	\$449.00	
							<b>Check Total</b>	<b>\$3,281.97</b>
<b>CHECK # DD1916</b>								
101	09/01/23	SAM'S CLUB DIRECT	16704-082023ACH	CHRGES FOR 8/16/23	sam's club	549052-53910	\$164.96	
							<b>Check Total</b>	<b>\$164.96</b>
<b>CHECK # DD1923</b>								
101	09/19/23	TECO - ACH	090523-3730 ACH	SERVICE DATE 7/15-8/14/23	Utility - General	543001-53910	\$1,514.54	
101	09/19/23	TECO - ACH	090523-3730 ACH	SERVICE DATE 7/15-8/14/23	Utility - General	543001-53910	\$5,012.99	
							<b>Check Total</b>	<b>\$6,527.53</b>
							<b>Fund Total</b>	<b>\$28,358.70</b>

**HERITAGE ISLES**

Community Development District

**Payment Register by Fund  
For the Period from 09/01/23 to 09/30/23  
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
<b>ENTERPRISE - GOLF COURSE FUND - 402</b>								
<b>CHECK # 016241</b>								
402	09/06/23	HARRELL'S LLC	INV01687605	FERTILIZER	R&M-Fertilizer	546026-51902	\$13,943.60	
							<b>Check Total</b>	\$13,943.60
<b>CHECK # 016242</b>								
402	09/06/23	LIQUID ED INC	150663	SUPPLIES	Supplies - Grounds	552059-51902	\$1,348.55	
							<b>Check Total</b>	\$1,348.55
<b>CHECK # 016243</b>								
402	09/06/23	LYNCH FUEL COMPANY, LLC	15095600	FUEL DELIVERY 4/17/23	Fuel, Gasoline and Oil	540004-51902	\$1,375.65	
402	09/06/23	LYNCH FUEL COMPANY, LLC	15298443	FUEL DELIVERY 8/03/23	Fuel, Gasoline and Oil	540004-51902	\$925.91	
402	09/06/23	LYNCH FUEL COMPANY, LLC	15344233	GAS DELIVERY 8/25/23	Fuel, Gasoline and Oil	540004-51902	\$1,123.27	
402	09/06/23	LYNCH FUEL COMPANY, LLC	15095822	FUEL DELIVERY 4/17/23	Fuel, Gasoline and Oil	540004-51902	\$2,610.45	
402	09/06/23	LYNCH FUEL COMPANY, LLC	15256805	FUEL DELIVERY 7/12/23	Fuel, Gasoline and Oil	540004-51902	\$1,014.30	
402	09/06/23	LYNCH FUEL COMPANY, LLC	15196472	FUEL DELIVERY 6/9/23	Fuel, Gasoline and Oil	540004-51902	\$1,346.27	
							<b>Check Total</b>	\$8,395.85
<b>CHECK # 016244</b>								
402	09/06/23	MILLER BROS GIANT TIRE SRV	30034936	TIRES	R&M-Equipment	546022-51902	\$266.38	
							<b>Check Total</b>	\$266.38
<b>CHECK # 016245</b>								
402	09/06/23	MOMAR INC	PSI506034	MISC SUPPLIES/MATERIALS	Supplies - Misc.	552061-51902	\$508.28	
402	09/06/23	MOMAR INC	PSI515003	WASP & HORNET AEROSOL SUPPLIES/MATERIALS	Op Supplies - Chemicals	552035-51902	\$479.53	
							<b>Check Total</b>	\$987.81
<b>CHECK # 016246</b>								
402	09/06/23	OSTEEN TURF SALES LLC	431A	MISC CHEMICALS	Op Supplies - Chemicals	552035-51902	\$1,837.50	
							<b>Check Total</b>	\$1,837.50
<b>CHECK # 016247</b>								
402	09/06/23	R & R PRODUCTS INC	CD2825732	BEARING BOLT SHOULDER	R&M-Equipment	546022-51902	\$71.61	
							<b>Check Total</b>	\$71.61
<b>CHECK # 016248</b>								
402	09/06/23	SOUTHEAST TURF PARTNERS INC	54595	FERTILIZER	Op Supplies - Chemicals	552035-51902	\$687.50	
							<b>Check Total</b>	\$687.50
<b>CHECK # 016249</b>								
402	09/06/23	WESCOTURF INC	41153788	PARTS AND SERVICE	R&M-Equipment	546022-51902	\$1,007.48	
402	09/06/23	WESCOTURF INC	41156298	PARTS AND SERVICE	R&M-Irrigation	546041-51902	\$221.24	
402	09/06/23	WESCOTURF INC	41153787	SUPPLIES	R&M-Equipment	546022-51902	\$191.30	
402	09/06/23	WESCOTURF INC	41153491	SUPPLIES	R&M-Equipment	546022-51902	\$2,263.40	
							<b>Check Total</b>	\$3,683.42
<b>CHECK # 016258</b>								
402	09/25/23	BUCCANEER LINEN SERVICE	397942	TOWELS & MATS	Cleaning Supplies	551003-51304	\$16.19	
402	09/25/23	BUCCANEER LINEN SERVICE	398620	TOWELS & MATS	Cleaning Supplies	551003-51304	\$16.19	



**HERITAGE ISLES**

Community Development District

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Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
402	09/25/23	BUCCANEER LINEN SERVICE	399298	TOWELS & MATS	Cleaning Supplies	551003-51304	\$16.19
						<b>Check Total</b>	<b>\$48.57</b>
<b>CHECK # 016263</b>							
402	09/25/23	LIQUID ED INC	150953	SUPPLIES	R&M-Golf Cart	546122-51304	\$272.94
402	09/25/23	LIQUID ED INC	150863	MISC EQUIPMENT	R&M-Golf Course	546120-51902	\$307.37
						<b>Check Total</b>	<b>\$580.31</b>
<b>CHECK # 016265</b>							
402	09/25/23	LYNCH FUEL COMPANY, LLC	15344032	FUEL 8/25/23	Fuel, Gasoline and Oil	540004-51902	\$1,070.34
						<b>Check Total</b>	<b>\$1,070.34</b>
<b>CHECK # 016267</b>							
402	09/25/23	OSTEEN TURF SALES LLC	432	CHEMICALS	Op Supplies - Chemicals	552035-51902	\$6,508.76
						<b>Check Total</b>	<b>\$6,508.76</b>
<b>CHECK # 016270</b>							
402	09/25/23	TURF DIAGNOSTICS INC.	24263	MICROSCOPIC DIAGNOSIS	R&M-Trees and Trimming	546099-51902	\$85.00
						<b>Check Total</b>	<b>\$85.00</b>
<b>CHECK # 016271</b>							
402	09/25/23	TURF SOLUTIONS OF FLORIDA INC.	5033	FERTILIZER	R&M-Fertilizer	546026-51902	\$1,951.82
						<b>Check Total</b>	<b>\$1,951.82</b>
<b>CHECK # 016272</b>							
402	09/25/23	WESCOTURF INC	41160884	SUPPLIES OF 9/11/23	R&M-Equipment	546022-51902	\$203.86
						<b>Check Total</b>	<b>\$203.86</b>
<b>CHECK # 016274</b>							
402	09/27/23	BRIDGESTONE GOLF INC	INV-1003190868	GOLF BALLS	COS - Merchandise	552137-53910	\$743.40
402	09/27/23	BRIDGESTONE GOLF INC	INV-1003190923	GOLF BALLS	COS - Merchandise	552137-53910	\$2,029.28
						<b>Check Total</b>	<b>\$2,772.68</b>
<b>CHECK # 016275</b>							
402	09/27/23	CITRUS SEVEN	9172	REMOVED SOFT START FOR WARRANTY REPAIR	R&M-Irrigation	546041-51902	\$372.50
402	09/27/23	CITRUS SEVEN	9180	INSTALL NEW MOTORTRONICS SOFT START ON 10 HP LAKE	R&M-Irrigation	546041-51902	\$270.00
						<b>Check Total</b>	<b>\$642.50</b>
<b>CHECK # 016276</b>							
402	09/27/23	COBRA GOLF INC	G3410650	GOLF MERCHANDISE	Op Supplies - Uniforms	552028-51304	\$2,071.67
402	09/27/23	COBRA GOLF INC	G3410650	GOLF MERCHANDISE	Op Supplies - Uniforms	552028-51902	\$2,071.69
						<b>Check Total</b>	<b>\$4,143.36</b>
<b>CHECK # 016277</b>							
402	09/27/23	DEVANT SPORT TOWELS	INV 1663776	TOWELS	COS - Merchandise	552137-53910	\$1,059.25
						<b>Check Total</b>	<b>\$1,059.25</b>
<b>CHECK # 016279</b>							
402	09/27/23	GLOBAL GOLF SALES	INV2023/21289	POKER CHIPS	COS - Merchandise	552137-53910	\$192.25
						<b>Check Total</b>	<b>\$192.25</b>
<b>CHECK # 016280</b>							
402	09/27/23	GOLF AGRONOMICS SUPPLY	0674807-IN	BAG USGA DRY TOP DRESSING	Supplies - Sand	552070-51902	\$10,094.40

**HERITAGE ISLES**

Community Development District

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Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
							<b>Check Total</b>	\$10,094.40
<b>CHECK # 016281</b>								
402	09/27/23	R & R PRODUCTS INC	CD2832419	RAKE COUPLING AND RETAINING RING	R&M-Equipment	546022-51902	\$265.80	
							<b>Check Total</b>	\$265.80
<b>CHECK # 016282</b>								
402	09/27/23	SOLITUDE LAKE MANAGEMENT	PSI005587	SEPT 2023 LAKE & POND MAINT	Contracts-Aquatic Control	534067-51902	\$837.66	
							<b>Check Total</b>	\$837.66
<b>CHECK # 016283</b>								
402	09/27/23	SUN CITY ELECTRIC VEHICLES, LLC	70881	JAN 2023 BEVERAGE CART LEASE (SHORT-TERM)	Lease - Carts	544020-51304	\$495.00	
							<b>Check Total</b>	\$495.00
<b>CHECK # 016284</b>								
402	09/27/23	THE WESLINN CORP	8564	SEPTEMBER 2023 - BIOAMP FERTILIZER	R&M-Fertilizer	546026-51902	\$600.00	
							<b>Check Total</b>	\$600.00
<b>CHECK # 016285</b>								
402	09/27/23	LYNCH FUEL COMPANY, LLC	15376431	FUEL OF 9/14/23	Fuel, Gasoline and Oil	540004-51902	\$966.01	
							<b>Check Total</b>	\$966.01
<b>CHECK # 016287</b>								
402	09/27/23	WESCOTURF INC	260923		R&M-Equipment	546022-51902	\$24,986.28	
							<b>Check Total</b>	\$24,986.28
<b>CHECK # DD1903</b>								
402	09/01/23	YAMAHA MOTOR FINANCE - ACH	817780	SEP 2023 1-YU1AT GOLF CART LEASE(20113103)	Lease - Carts	544020-51304	\$165.00	
							<b>Check Total</b>	\$165.00
<b>CHECK # DD1904</b>								
402	09/01/23	YAMAHA MOTOR FINANCE - ACH	817779	SEP 23 74-DR2EV GOLF CARS LEASE	Lease - Carts	544020-51304	\$6,049.50	
							<b>Check Total</b>	\$6,049.50
<b>CHECK # DD1905</b>								
402	09/01/23	YAMAHA MOTOR FINANCE - ACH	817730	SEP 2023 1 YU2AT BEV CART LEASE (19111803)	Lease - Carts	544020-51304	\$334.74	
							<b>Check Total</b>	\$334.74
<b>CHECK # DD1909</b>								
402	09/25/23	FRONTIER - ACH	21015-090123	SERVICE PERIOD 9/1-30/23	Communication - Telephone	541003-51304	\$171.34	
							<b>Check Total</b>	\$171.34
<b>CHECK # DD1910</b>								
402	09/20/23	HOME DEPOT CREDIT-ACH	3610427	PURCHASE OF 7/27-8/09/23	R&M-Golf Course	546120-51902	\$405.50	
402	09/20/23	HOME DEPOT CREDIT-ACH	3610427	PURCHASE OF 7/27-8/09/23	R&M-Golf Course	546120-51902	\$389.40	
402	09/20/23	HOME DEPOT CREDIT-ACH	3610427	PURCHASE OF 7/27-8/09/23	R&M-Golf Course	546120-51902	\$197.39	
402	09/20/23	HOME DEPOT CREDIT-ACH	3610427	PURCHASE OF 7/27-8/09/23	R&M-Golf Course	546120-51902	\$240.97	
402	09/20/23	HOME DEPOT CREDIT-ACH	3610427	PURCHASE OF 7/27-8/09/23	R&M-Golf Course	546120-51902	(\$52.50)	
							<b>Check Total</b>	\$1,180.76
<b>CHECK # DD1911</b>								
402	09/15/23	TCF NATIONAL BANK - ACH	8476265	9/15/23 TORO TURF EQUIPMENT LEASE#103	Lease - Golf Course Equipment	544022-51902	\$3,732.43	
							<b>Check Total</b>	\$3,732.43

**HERITAGE ISLES**

Community Development District

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Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
<b>CHECK # DD1912</b>								
402	09/23/23	WASTE MANAGEMENT - ACH	9958419-2206-6	SERVICE PERIOD SEP 2023	Utility - Refuse Removal	543020-51902	\$101.07	
							<b>Check Total</b>	<u>\$101.07</u>
<b>CHECK # DD1913</b>								
402	09/23/23	WASTE MANAGEMENT - ACH	9957910-2206-5	SERVICE PERIOD SEP 2023	Utility - Refuse Removal	543020-51902	\$457.09	
							<b>Check Total</b>	<u>\$457.09</u>
<b>CHECK # DD1915</b>								
402	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	Marketing	548003-51304	\$370.00	
402	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	Office Supplies	551002-51304	\$80.51	
402	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	Supplies - Range	552065-51304	\$99.98	
402	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	Supplies - Golf Operations	552057-51304	\$73.20	
402	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	Marketing	548003-51304	\$600.00	
402	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	Subscriptions and Memberships	554001-51304	\$677.00	
402	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	Supplies - Golf Operations	552057-51304	\$59.65	
							<b>Check Total</b>	<u>\$1,960.34</u>
<b>CHECK # DD1916</b>								
402	09/01/23	SAM'S CLUB DIRECT	16704-082023ACH	CHRGES FOR 8/16/23	sam's club	552131-53910	\$403.04	
							<b>Check Total</b>	<u>\$403.04</u>
<b>CHECK # DD1923</b>								
402	09/19/23	TECO - ACH	090523-3730 ACH	SERVICE DATE 7/15-8/14/23	Electricity - General	543006-51304	\$2,271.82	
402	09/19/23	TECO - ACH	090523-3730 ACH	SERVICE DATE 7/15-8/14/23	Electricity - General	543006-51902	\$2,560.15	
							<b>Check Total</b>	<u>\$4,831.97</u>
<b>CHECK # DD1924</b>								
402	09/25/23	WELLS FARGO BANK-ACH	5026508221	MASTER TORO LEASE (001)	Lease - Golf Course Equipment	544022-51902	\$753.51	
							<b>Check Total</b>	<u>\$753.51</u>
<b>CHECK # DD1925</b>								
402	09/25/23	WELLS FARGO BANK-ACH	50205703215	MASTER TORO LEASE (001)	Lease - Golf Course Equipment	544022-51902	\$244.20	
							<b>Check Total</b>	<u>\$244.20</u>
							<b>Fund Total</b>	<u><u>\$109,111.06</u></u>

**ENTERPRISE - RESTAURANT FUND - 403**

<b>CHECK # 016253</b>								
403	09/12/23	HEDRICK AIR, LLC	13826	REPLACED WARRANTY DEFORST CONTRROLLER	KITCHEN SANDWICH PREP	546001-53910	\$600.00	
							<b>Check Total</b>	<u>\$600.00</u>
<b>CHECK # 016257</b>								
403	09/20/23	GRAY ROBINSON P.A.	11167525	LEGAL SERVICES	ProfServ-Legal Services	531023-51401	\$360.00	
							<b>Check Total</b>	<u>\$360.00</u>
<b>CHECK # DD1912</b>								
403	09/23/23	WASTE MANAGEMENT - ACH	9958419-2206-6	SERVICE PERIOD SEP 2023	Utility - Refuse Removal	543020-53910	\$312.06	

**HERITAGE ISLES**

Community Development District

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Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
							<i>Check Total</i>	\$312.06
<b>CHECK # DD1915</b>								
403	09/04/23	CARD SERVICES CENTER ACH	081023-0506 ACH	CRED CARD PURCHASES 7/10-8/4/2023	R&M-General	546001-53910	\$1,193.22	
							<i>Check Total</i>	\$1,193.22
<b>CHECK # DD1923</b>								
403	09/19/23	TECO - ACH	090523-3730 ACH	SERVICE DATE 7/15-8/14/23	Electricity - General	543006-53910	\$2,271.82	
							<i>Check Total</i>	\$2,271.82
							<b>Fund Total</b>	<b>\$4,737.10</b>

<b>Total Checks Paid</b>	<b>\$282,014.73</b>
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# Quarterly Compliance Audit Report

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## Heritage Isles

**Date:** October 2023 - 3rd Quarter

**Prepared for:** Sandra Demarco

**Developer:** Inframark

**Insurance agency:**



**Preparer:**

Jason Morgan - *Campus Suite Compliance*

*ADA Website Accessibility and Florida F.S. 189.069 Requirements*

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# Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

## Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



### ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



## Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

## Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.\* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

\* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.





# ADA Website Accessibility

Result: **PASSED**

## Accessibility Grading Criteria

Passed	Description
Passed	<b>Website errors*</b> 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	<b>Keyboard navigation</b> The ability to navigate website without using a mouse
Passed	<b>Website accessibility policy</b> A published policy and a vehicle to submit issues and resolve issues
Passed	<b>Color contrast</b> Colors provide enough contrast between elements
Passed	<b>Video captioning</b> Closed-captioning and detailed descriptions
Passed	<b>PDF accessibility</b> Formatting PDFs including embedded images and non-text elements
Passed	<b>Site map</b> Alternate methods of navigating the website

\*Errors represent less than 5% of the page count are considered passing

\*\*Error reporting details are available in your Campus Suite Website Accessibility dashboard



# Florida F.S. 189.069 Requirements

Result: **PASSED**

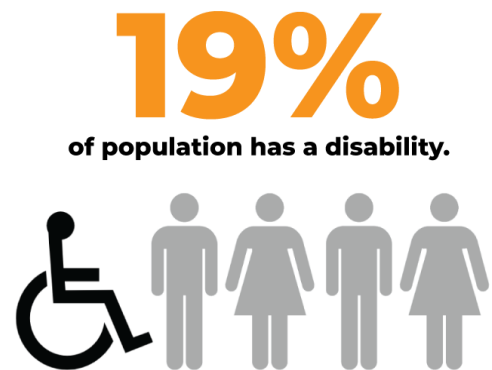
## Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
N/A	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

# Accessibility overview

## Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



Sight, hearing, physical, cognitive.

## The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



# ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



## Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

*Contract checker:* <http://webaim.org/resources/contrastchecker>



## Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



## Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

*Helpful article:* <http://webaim.org/techniques/alttext>



## Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

**Helpful article:** [www.nngroup.com/articles/keyboard-accessibility](http://www.nngroup.com/articles/keyboard-accessibility)

**Helpful article:** <http://webaim.org/techniques/skipnav>



## Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

**Helpful article:** <http://webaim.org/techniques/sitetools/>



## Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

**Helpful article:** <http://webaim.org/techniques/tables/data>



## Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

*Helpful articles:* <http://webaim.org/techniques/acrobat/acrobat>



## Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

*Helpful article:* <http://webaim.org/techniques/captions>



## Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

*Helpful article:* <http://webaim.org/techniques/forms>



## Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



## Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



## Other related requirements

### *No flashing*

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

### *Timers*

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

### *Fly-out menus*

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

### *No pop-ups*

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

# Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web